



**AEC 4504/5546**  
**Curriculum & Program Planning for**  
**Agricultural Education**  
Spring 2023  
Sections: G361, K074, B803,&  
1280



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**AEC Agricultural Education Program (TCH) Mission**

The Agricultural Education Program at the University of Florida prepares students to be effective leaders of a school-based agriscience program within the community. Graduates demonstrate the requisite knowledge and skills in teaching and learning and in the agricultural sciences to contribute to the development of others. Graduates possess the desire for continuous personal and professional growth.

**Values**

The Agricultural Education Program values...

- Excellence in teaching.
- The complete school-based agriscience program – classroom and laboratory instruction, leadership development, and extended learning.
- Instruction both in and about agriculture.
- Teachers being essential to the success of the local school.
- Teacher involvement in the school, local, and professional communities.
- Passion for agriculture and compassion for learners.
- Professionalism in the attitude and actions of all involved in agricultural education.
- The contributions that agricultural educators can make outside of formal education.
- Agriculture’s contribution in addressing societal issues on a local to global scale.

**Learning Principles**

1. Learning is both social and individual.
2. Learning best occurs when moving from the concrete to the abstract.
3. Learning and performance are enhanced by continuous, explicit reflection and feedback.
4. Learning is affected by learner motivation, attitude and values.
5. Learning occurs at all levels of cognition.
6. Learning is purposeful, contextual, and non-linear.
7. Learning is organized around transferable core concepts that guide thinking and integrate new knowledge.
8. Learning is enhanced by addressing a student’s preferred learning style, prior knowledge, and experiences.
9. Learning occurs best in a supportive, challenging, and structured environment.
10. Learners reveal and demonstrate their understanding when they can apply, transfer, and adapt their learning to new and novel situations and problems.

**Transfer Goals**

1. Design an instructional program.
2. Create an environment conducive to learning.
3. Deliver effective instruction.
4. Assess student learning.
5. Participate in continuous professional development.
6. Act professionally and responsibly.

**Instructor**

Debra Barry  
Assistant Professor  
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**Teaching Assistant**

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**Time and Location**

Tuesdays: 9:35am-11:30am  
UF Plant City: PEPC 102  
UF Gainesville: Rolfs 306

Early Experience: 15 hours of observation of an agriscience class or related field are a major component of this course. In addition, you will be provided the contact information to at least one school-based ag education classroom and teacher in the area.

\*Some recordings may be made available to you from Dr. Barry that can count towards your 15 hours.

**Course Description**

This course is designed to give pre-service and in-service agricultural educators a strong background in implementing an effective total agriscience program. Students will be provided an overview of principles and practices that can be utilized in total program development. This course provides students with a foundation in planning for successful management of a program, as well as practical skills in maintaining strong relationships with stakeholders. Field experiences will be incorporated into the semester with component supported with the use of an early field experience manual.

**Course Essential Questions & Objectives**

Essential Question: What are the primary responsibilities of an agriscience teacher?

Objective:

1. Student will be able to describe the primary responsibilities of an agriscience teacher.

Essential Question: How do I maintain a high-quality agricultural education program that has the right balance of FFA, SAE, and Classroom/lab instruction?

Objectives:

2. Student will be able to describe the impact of the three components of the Total Ag Ed program on student learning.
3. Student will be able to define & design FFA chapter components, SAE programs, and Classroom/laboratory needs.

Essential Question: How can a mission and goals and program of activities guide the agriculture program?

Objectives:

4. Student will be able to define & design the mission and goals of an agricultural education program using the Local Program Success model.
5. Student will be able to develop and follow an FFA program of activities.

**Supplemental Texts**

1. Phipps, L. J., Osborne, E. W., Dyer, J. E., & Ball, A. L. (2008). *Handbook on Agricultural Education in Public Schools*. Thomson Delmar Learning
  - a. Electronic files for module readings will be included in each module.
2. FFA Official Manual
  - a. An electronic file of this resource can be found on the home page of the course on Canvas.
3. FFA Student Handbook
  - a. An electronic file of this resource can be found on the home page of the course on Canvas.

## DESCRIPTION OF COURSE ASSIGNMENTS

### **Early Field Experience Manual**

As part of your early field experience, you will complete a few tasks. Guidelines for these items are outlined in the *Early Field Experience Manual*. There will be a midpoint submission, in addition to the final submission. Submit manual to Canvas on the following dates:

Mid-point submission: Tuesday, March 7, 2023

Finalized Manual: Wednesday, April 26, 2023

Major Manual components include: Program components/personal philosophy, interviewing an FFA & non-FFA member in SBAE, FFA chapter activities, interviewing a special education resource person, developing a program mission statement, utilizing an extended contract, a comprehensive recruitment strategy, SAE program visits, and developing an SAE program.

### **\*Part of this assignment includes a journal section for reflection**

Keep a journal of your thoughts and activities completed as part of your field observation. *A minimum of 15 total hours of observation (program visits) is required for satisfactory completion of this class.*

### **Online Modules: Lecture, Readings & Discussion**

Students should be accessing modules each week, viewing any recorded lectures, completing the readings listed on Canvas, and should engage in online discussions related to each of the modules throughout the semester.

For discussion postings, you need to respond to the question that is posed—sometimes with the option of selecting from more than one question that is posted. You are more than welcome to comment on your classmates' discussion postings and contribute to a thoughtful discussion, but you will only be scored based on your initial response to the question or statement.

You are scored based on your participation and response each week that there is a discussion posted. Your involvement via the discussion board is an integral part of this class. Part of your final grade will include an Online Discussion component (20%). Discussion posts should be completed by 10:59pm on the Monday before your class session. You can post your discussion comments up to two days late, with a 10% deduction each day.

\*Your first week's discussion will have a grace period, due to the accessibility to Canvas when classes start.

### **Recorded Zoom Connections**

Our class sessions may be audio visually recorded for all students in the class to refer back and for the E-learning master's students in the online degree program who access the course asynchronously. Where applicable: Students who participate with their camera engaged or utilize a profile image are agreeing to have their video or image recorded. If you are unwilling to consent to have your profile or video image recorded, be sure to keep your camera off and do not use a profile image. Likewise, students who unmute during class and participate orally are agreeing to have their voices recorded. If you are not willing to consent to have your voice recorded during class, you will need to keep your mute button activated and communicate exclusively using the "chat" feature, which allows students to type questions and comments live. The chat will not be recorded or shared. As in all courses, unauthorized recording and unauthorized sharing of recorded materials is prohibited.

For more information on privacy, please go to this site: <https://zoom.us/privacy>

### **In Class Recording**

Students are allowed to record video or audio of class lectures. However, the purposes for which these recordings may be used are strictly controlled. The only allowable purposes are (1) for personal educational use, (2) in connection with a complaint to the university, or (3) as evidence in, or in preparation for, a criminal or civil proceeding. All other purposes are prohibited. Specifically, students may not publish recorded lectures without the written consent of the instructor.

A "class lecture" is an educational presentation intended to inform or teach enrolled students about a particular subject, including any instructor-led discussions that form part of the presentation, and delivered by any instructor hired or appointed by the University, or by a guest instructor, as part of a University of Florida course. A class lecture does not include lab sessions, student presentations, clinical

presentations such as patient history, academic exercises involving solely student participation, assessments (quizzes, tests, exams), field trips, private conversations between students in the class or between a student and the faculty or lecturer during a class session.

Publication without permission of the instructor is prohibited. To “publish” means to share, transmit, circulate, distribute, or provide access to a recording, regardless of format or medium, to another person (or persons), including but not limited to another student within the same class section. Additionally, a recording, or transcript of a recording, is considered published if it is posted on or uploaded to, in whole or in part, any media platform, including but not limited to social media, book, magazine, newspaper, leaflet, or third-party note/tutoring services. A student who publishes a recording without written consent may be subject to a civil cause of action instituted by a person injured by the publication and/or discipline under UF Regulation 4.040 Student Policy on Course Syllabi 3 UF, Academic Affairs, July 28th, 2021 Honor Code and Student Conduct Code.

### **Quizzes**

Three times throughout the semester, students will take a quiz during synchronous class sessions, based on content from modules and classroom discussions. Quiz study guides can be found in each module. Quizzes contribute to 25% of the final grade.

\*\*There is an AET Assessment in Module 7 that is included in this category.

### **CDE/LDE Presentation**

The CDE/LDE presentation will be completed in pairs, or if needed groups of three. Partners and the CDE/LDE will be selected during class on Tuesday, February 28th. Each group will be responsible for teaching a portion, giving an overview, and incorporating some type of interactive component for their Florida CDE to present to the class on April 11<sup>th</sup>. Presentations should be approximately 25-30 minutes. All presentation materials, including lesson plans, power-points, or other documents that will be shared during class, should be uploaded to Canvas before midnight on April 10th, 2023. Presentations will be in our lab sessions on April 11<sup>th</sup>, 2023. *A lesson plan template is provided in Canvas to aid in planning and can be adopted and edited as needed.*

### **Engagement, Attendance, and other assignments**

Developing an understanding of the total agricultural education program requires active participation by every member of the class. On-time arrival and attendance are expected and noted. Your participation in module discussions is scored as part of your grade, as well as your engagement in the discussions that take place during synchronous sessions. Please contribute to class discussions, and don't hesitate to ask questions! Please notify the instructor of any upcoming need to miss synchronous sessions, or extenuating circumstances.

What is engagement, you ask? It's a combination of the following:

- Preparation (reviewing readings and material before class)
- Focus (avoiding distractions during in-person and online activities)
- Presence (engaged and responsive during group activities)
- Asking questions (in class, out of class, online, offline)
- Listening (hearing what others say, and also what they're not saying)
- Specificity (referring to specific ideas from readings and discussions)
- Synthesizing (making connections between readings and discussions)"

Please see the UF Attendance Policy for more information: <https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/>

### **Communication, Assignment Feedback and Grades**

The best way to reach your instructor is through email: [dmbarry@ufl.edu](mailto:dmbarry@ufl.edu). Responses will be given on weekdays within 48 hours. If you email on a weekend, you may not receive a response until Monday. Assignment feedback and grades will be given as timely as possible, with most within 5-7 days. Please don't hesitate to reach out if you have any course or assignment questions throughout the semester.

<b>COURSE ASSIGNMENTS</b>	<b>Percent of Final Grade</b>
Manual with Reflection Journal (Midpoint: Oct-20, Final: April-26)	25
Online Discussion	20
Quizzes	25
CDE Presentation (April 11, materials submitted via Canvas April 10)	10
In-class Engagement & Attendance	20

### **Grading Scale**

A = 93-100%	B- = 80-82%	D+ = 66-69%
A- = 90-92%	C+ = 76-79%	D = 63-65%
B+ = 86-89%	C = 73-75%	D- = 60-62%
B = 83-85%	C- = 70-72%	E = below 60%

*Note:* This Web address references the UF grades and grading policies:

<https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

### **Attendance, Late Work, Make-up and Assignments**

Students' class attendance and participation are required. Master's students in the e-learning program will be required to access course content and interact with their peers through discussion posts. Assignments will be accepted past the deadline for two days, at a reduction of 10% each day it is late. For presentations during synchronous class time, unless prior arrangements have been made before the day of the presentation, they are required to be presented on the due date. Students should contact the instructor or assistant if they are expecting to be unable to meet a deadline.

Any time instruction is missed, for any reason, it will count as an absence. College approved field trips, and competitive and leadership development events (with prior instructor approval) are considered legitimate and with proper documentation will not be considered an absence. In case of emergencies, arrangements for completing assignments should be made immediately upon return to campus.

### **Use of technology during instruction & technology failure**

The use of personal cell phones, I-pads, computers, and other electronic devices may only be utilized for instructional purposes. Inappropriate use of these items distracts learning for all individuals and creates an unprofessional environment. Using such devices in an unapproved manner will negatively impact the participation portion of the course. If you experience technology fail during any type of zoom connection (when applicable), or when accessing course materials, please email Dr. Barry as soon as possible.

### **Academic Honesty**

In 1995 the UF student body enacted a new honor code and voluntarily committed itself to the highest standards of honesty and integrity. When students enroll at the university, they commit themselves to the standard drafted and enacted by students.

In adopting this honor code, the students of the University of Florida recognize that academic honesty and integrity are fundamental values of the university community. Students who enroll at the university commit to holding themselves and their peers to the high standard of honor required by the honor code. Any individual who becomes aware of a violation of the honor code is bound by honor to take corrective action. The quality of a University of Florida education is dependent upon community acceptance and

enforcement of the honor code.

**The Honor Pledge: We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity.**

On all work submitted for credit by students at the university, the following pledge is either required or implied: **"On my honor, I have neither given nor received unauthorized aid in doing this assignment."**

The university requires all members of its community to be honest in all endeavors. A fundamental principle is that the whole process of learning and pursuit of knowledge is diminished by cheating, plagiarism and other acts of academic dishonesty. In addition, every dishonest act in the academic environment affects other students adversely, from the skewing of the grading curve to giving unfair advantage for honors or for professional or graduate school admission. Therefore, the university will take severe action against dishonest students. Similarly, measures will be taken against faculty, staff and administrators who practice dishonest or demeaning behavior.

Students should report any condition that facilitates dishonesty to the instructor, department chair, college dean or Student Honor Court.

*(Source: 2012-2013 Undergraduate Catalog)*

It is assumed all work will be completed independently unless the assignment is defined as a group project, in writing by the instructor. This policy will be vigorously upheld at all times in this course.

**Software Use:**

All faculty, staff and students of the university are required and expected to obey the laws and legal agreements governing software use. Failure to do so can lead to monetary damages and/or criminal penalties for the individual violator. Because such violations are also against university policies and rules, disciplinary action will be taken as appropriate.

**Course Evaluations:**

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>."

**Campus Helping Resources**

**Health and Wellness**

- *U Matter, We Care:* If you or someone you know is in distress, please contact [umatter@ufl.edu](mailto:umatter@ufl.edu), 352-392-1575, or visit U Matter, We Care website to refer or report a concern and a team member will reach out to the student in distress.
- *Counseling and Wellness Center:* Visit the Counseling and Wellness Center website or call 352-392-1575 for information on crisis services as well as non-crisis services.
- *Student Health Care Center:* Call 352-392-1161 for 24/7 information to help you find the care you need, or visit the Student Health Care Center website.
- *University Police Department:* Visit UF Police Department website or call 352-392-1111 (or 9-1-1 for emergencies).
- *UF Health Shands Emergency Room / Trauma Center:* For immediate medical care call 352-733-0111 or go to the emergency room at 1515 SW Archer Road, Gainesville, FL 32608; Visit the UF Health Emergency Room and Trauma Center website.
- *GatorWell Health Promotion Services:* For prevention services focused on optimal wellbeing, including Wellness Coaching for Academic Success, visit the GatorWell website or call 352-273-4450.

**Academic Resources**

- *E-learning technical support:* Contact the UF Computing Help Desk at 352-392-4357 or via e-mail at helpdesk@ufl.edu.
- *Career Connections Center:* Reitz Union Suite 1300, 352-392-1601. Career assistance and counseling services.
- *Library Support:* Various ways to receive assistance with respect to using the libraries or finding resources.
- *Teaching Center:* Broward Hall, 352-392-2010 or to make an appointment 352-392-6420. General study skills and tutoring.
- *Writing Studio:* 2215 Turlington Hall, 352-846-1138. Help brainstorming, formatting, and writing papers.
- *Student Complaints On-Campus:* Visit the Student Honor Code and Student Conduct Code webpage for more information.
- *On-Line Students Complaints:* View the Distance Learning Student Complaint Process

### **Canvas Technology Requirements (Fall 2021)**

Computers, Internet, and Web browsers: Canvas runs on Windows, Mac, Linux, iOS, Android, or any other device with a modern web browser. It is recommended to use a computer less than five years old with at least 1GB of RAM. It is recommended to have a minimum Internet speed of 512kbps. It is strongly recommended to not use a wireless connection, phone, tablet, or notepad for critical course tasks such as exams and discussions.

Canvas currently supports the following browsers: Chrome, Safari, Firefox, Edge. Canvas supports the last two versions of most browsers. It is highly recommend updating to the newest version of whatever browser you are using. Note that your computer's operating system may affect browser function. Failure to use one of these browsers will cause problems.

For more information on approved computers and browsers please visit:

<https://community.canvaslms.com/t5/Canvas-Basics-Guide/What-are-the-browser-and-computer-requirements-for-Canvas/ta-p/66>

On this web page there is an area titled "Is My Browser up to Date?" Use it to check each computer and browser you may use in this course. There is another important area on "Browser Privacy Settings." Read the section(s) for any browser intended for use. For example, Note that: In browsers such as Safari, insecure content will never be displayed in the browser. Return to the page to check for updates on technology issues in Canvas.

If you encounter technical difficulties in this course, contact the UF Computing Help Desk right away to troubleshoot. <https://helpdesk.ufl.edu/> or (352) 392-HELP. If the problem cannot be fixed immediately, notify your instructor, and provide them with the Help Desk ticket number.

### **Accessibility:**

For more information on Accessibility for Canvas and Zoom, please go to:

<https://www.instructure.com/canvas/accessibility>,

<https://zoom.us/accessibility>

### **Students with Disabilities**

The Disability Resource Center coordinates the needed accommodations of students with disabilities. This includes registering disabilities, recommending academic accommodations within the classroom, accessing special adaptive computer equipment, providing interpretation services and mediating faculty-student disability related issues.

0001 Reid Hall, 392-8565, [www.dso.ufl.edu/drc/](http://www.dso.ufl.edu/drc/)

### **U Matter, We Care**

Your well-being is important to the University of Florida. The U Matter, We Care initiative is committed to creating a culture of care on our campus by encouraging members of our community to look out for one another and to reach out for help if a member of our community is in need. If you or a friend is in distress, please contact [umatter@ufl.edu](mailto:umatter@ufl.edu) so that the U Matter, We Care Team can reach out to the student in distress. A nighttime and weekend crisis counselor is available by phone at 352-392-1575. The U Matter, We Care Team can help connect students to the many other helping resources available including, but not limited to, Victim Advocates, Housing staff, and the Counseling and Wellness Center. Please remember that asking for help is a sign of strength. In case of emergency, call 9-1-1.

### **Florida Educator Accomplished Practices (FEAPs)**

In this course, one or more assignments have been selected at “Key Tasks” that will assess your mastery of knowledge, skill, and/or dispositions that the State of Florida requires of all entry-level educators. These assignments were specifically selected as Key Tasks because they align with the 6 Florida Educator Accomplished Practices (FEAPs).

Your mastery of each Indicator will be measured by your performance on a Key Task. To pass this course, you must successfully complete all Key Tasks and receive a rating of “Developing,” “Accomplished,” or “Exceptional.” No exceptions will be made to this rule, even if you do not plan to practice in Florida after graduation or do not apply for state certification.

Students who receive an “Unsatisfactory” rating will be offered a chance to redo the Key Task or, in some cases, to complete a comparable task assigned by the instructor. Students who do not complete their makeup work satisfactorily will receive a failing grade at the instructor’s discretion.

The rating guide framework below will be used to evaluate your performance on tasks assessing specific FEAP Indicators covered in this course. The language of each FEAP Indicator completes the statements. For more information, please visit the Educator Assessment System Student Portal at: <https://my.education.ufl.edu/>.

Exceptional	The candidate extensively integrates knowledge to be able to _____. The candidate is prepared to apply this skill in a practical setting.
Accomplished	The candidate demonstrates knowledge of how to _____. The candidate is prepared to apply this skill in a practical setting.
Developing	The candidate is acquiring the necessary knowledge to _____. The candidate is not yet prepared to apply this skill in a practical setting.
Unsatisfactory	The candidate demonstrates little knowledge of how to _____.

FEAPs Assessed in this course

5d – Collaborates with the home, school and larger communities to foster communication and to support student learning & continuous improvement



## AEC 4504/5546 Tentative Course Calendar

**\*Prior to class sessions, course modules should be completed, as well as any weekly readings and/or supporting materials.**

<b>Dates</b>	<b>Topics / Learning Experiences</b>	<b>Notes/Readings</b>
T Jan 10	Module One: Components of a Complete Agricultural Education Program	Textbook: pgs. 3-7, 10-14; Handbook: pgs. 12-13
	Lab: Review Syllabus, Examine Early Field Experience Manual & Journal	
T Jan 17	Module Two: Introduction to the Supervised Agricultural Experience (SAE)	Textbook: pgs. 437-439, 449-450 Handbook: pgs. 90-92, 94-95
	Lab: Facilitating SAE'S	
T Jan 24	Module Three: SAE Resources	
	Lab: How do I integrate SAE into my classes?	
T Jan 31	Module Four: Components of the National FFA Organization	Handbook: pgs. 96-103; Manual: 65-71
	<b>Lab: Quiz 1 &amp; Early Observation/Manual Discussion #1</b>	
T Feb 7	Module Five: Mission and Goals of Local Programs, Role of Advisor & Preparing for CDE's	Textbook: pgs. 406-408
	Lab: Preparing for CDE's	Guest Instructor: Jason Steward
T Feb 14	Module Six: Industry Certifications	
	Lab: Integrating Industry Certifications	
T Feb 21	Module Seven: Navigating AET	
	<b>Lab: Quiz 2; Early Observation/Manual Discussion #2</b>	
T Feb 28	Module Eight: FFA Alumni & Advisory Councils; Components of Successful FFA Chapters	Textbook: pgs. 81-92
	Lab: Florida FFA Alumni & its role	Assigned: CDE/LDE Presentations
T March 7	Module Nine: Program of Activities, Chapter Events/Activities	Text: pgs. 420-426; Handbook: pgs. 44-51 <b>Progress Check: Manual</b>
	Lab: Organizing the POA	
T March 14	No Module or Lab: SPRING BREAK	
T March 21	Module Ten: School and Community Partnerships	Text: pgs.139-140, 144-149
	<b>Lab: Quiz 3 &amp; Early Observation/Manual Discussion #3</b>	
T March 28	Module Eleven: Program Partner's Role & Program Recruitment	Text: pgs. 151-157

<b>Dates</b>	<b>Topics / Learning Experiences</b>	<b>Notes/Readings</b>
	Lab: Enhancing your program & planning a recruitment event	
T April 4	Module Twelve: FFA Meetings, Program Fundraising	Handbook: pgs. 55, 54-55; Manual: pgs. 52-56
	<b>No Lab: Early Observation Hours</b>	
T April 11	Module Thirteen: FFA Chapter Leadership	Handbook: pgs. 52-53; Manual: pgs. 50-51
	Lab: CDE/LDE Presentations	<b>CDE/LDE Presentations</b>
T April 18	Module Fourteen: The FFA Banquet	Manual: pgs. 56-57
	<b>Lab: Quiz #4</b>	
T April 25	Module Fifteen: Agricultural Education for All	<b>Finalized Manual with Reflections</b>
	<b>Lab: Providing opportunities for all students in SBAE &amp; Course Wrap-up</b>	