

Syllabus

AEC 6932 – Strategies for Success as a University Faculty Member Fall 2017, Thursdays, Periods 5-6

Instructor

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Office hours: 8:00 – 10:00 AM, Wednesdays

Course Description

Roles and responsibilities of university faculty members in agricultural education and communication; performance expectations; strategies for successful tenure and promotion; planning and executing teaching, research, and extension programs based upon formal position assignments. (two credits)

Prerequisites

Doctoral students enrolled in the final fall semester of their degree programs.

General Course Objectives

Upon completion of the course students should be able to:

1. Plan for and effectively execute teaching, research, and extension assignments;
2. Develop and effectively use a personal time management system;
3. Determine program priorities based upon formal position assignments;
4. Structure their efforts as a new faculty member for successful tenure and promotion;
5. Establish positive and effective communications and relationships with faculty, colleagues, university administrators, and constituents;
6. Evaluate and compete effectively for university faculty positions; and
7. Serve as contributing citizens of their academic units, institutions, and profession.

Text

No text is required. Selected readings will be incorporated into class discussions.

Assignments and Grading

A contract grading strategy will be used for the course (attached). The standard 10-point grading scale will be used (90-100 = A, etc.). Minus or plus grades will not be assigned.

Academic Honesty

As a student at the University of Florida, you have committed yourself to uphold the Honor Code, which includes the following pledge: *“We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity.”* You are expected to exhibit behavior consistent with this commitment to the UF academic community, and on all work submitted for credit at the University of Florida, the following pledge is either required or implied: *“On my honor, I have neither given nor received unauthorized aid in doing this assignment.”*

It is assumed that you will complete all work independently in each course unless the instructor provides explicit permission for you to collaborate on course tasks (e.g.

assignments, papers, quizzes, exams). Furthermore, as part of your obligation to uphold the Honor Code, you should report any condition that facilitates academic misconduct to appropriate personnel. It is your individual responsibility to know and comply with all university policies and procedures regarding academic integrity and the Student Honor Code. Violations of the Honor Code at the University of Florida will not be tolerated. Violations will be reported to the Dean of Students Office for consideration of disciplinary action. For more information regarding the Student Honor Code, please see: <http://www.dso.ufl.edu/sccr/process/student-conduct-honor-code>.

Software Use

All faculty, staff and students of the university are required and expected to obey the laws and legal agreements governing software use. Failure to do so can lead to monetary damages and/or criminal penalties for the individual violator. Because such violations are also against university policies and rules, disciplinary action will be taken as appropriate.

Campus Helping Resources

Students experiencing crises or personal problems that interfere with their general well-being are encouraged to utilize the university's counseling resources. The Counseling & Wellness Center provides confidential counseling services at no cost for currently enrolled students. Resources are available on campus for students having personal problems or lacking clear career or academic goals, which interfere with their academic performance.

- *University Counseling & Wellness Center, 3190 Radio Road, 352-392-1575, www.counseling.ufl.edu/cwc/*
Counseling Services
Groups and Workshops
Outreach and Consultation
Self-Help Library
- U Matter We Care, www.umatter.ufl.edu/
- *Career Resource Center, First Floor JWRU, 392-1601, www.crc.ufl.edu/*

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<u>Session</u>	<u>Topic</u>
August 24	Course Overview Preliminary Discussion and Selection of Course Topics
August 31	No class
September 7	Planning for Tenure and Promotion
September 14	Planning for Tenure and Promotion (Dr. Telg)
September 21	Securing and Managing Grants and Program Funds (Dr. Rumble)
September 28	Planning, Conducting, and Disseminating Research (Dr. Myers) Research Collaboration
October 5	Planning, Delivering, and Evaluating Extension/Outreach Programs (Dr. Benge) Participating in International Programs
October 12	Seeking Faculty Positions (Dr. Tre Easterly, NMSU) Applying, Interviewing, and Negotiating
October 19	Seeking Faculty Positions (Dr. Jera Niewoehner-Green, OSU) Applying, Interviewing, and Negotiating
October 26	Managing Time and Focusing on Priorities / Managing Projects (Dr. Warner)
November 2	Establishing Networks and Collaborations (Dr. Andenoro)
November 9	Recruiting Students (Dr. Bunch) Supervising Employees and Interns
November 16	Advancing My Expertise / Serving as a Consultant (Dr. Travis Park, NCSU) Engaging in the Local Community
November 23	Holiday
November 30	Being a Citizen and Leader in My Department & Profession Final Questions and Thoughts