

AEC 6932 – Strategies for Success for New University Faculty Members

Fall 2022
(2 credit hours)

Instructor

Brian E. Myers, PhD
Professor & Chair
305 Rolfs Hall
352-392-0502
bmyers@ufl.edu

Time and Location

Monday 12:50 – 2:45 p.m.
409 Rolfs Hall

Course Description:

Roles and responsibilities of university faculty members in agricultural education and communication; performance expectations; strategies for successful tenure and promotion; planning and executing teaching, research, and extension programs based upon formal position assignments.

Prerequisites

Doctoral students enrolled in the final fall semester of their degree programs.

General Course Objectives

Upon completion of the course students should be able to:

1. Evaluate and compete effectively for university faculty positions.
2. Plan for and effectively execute teaching, research, and extension assignments.
3. Develop and effectively use a personal time management system.
4. Determine program priorities based upon formal position assignments.
5. Structure their efforts as a new faculty member for successful tenure and promotion.
6. Establish positive and effective communications and relationships with faculty, colleagues, university administrators, and constituents.
7. Serve as contributing citizens of their academic units, institutions, and profession.

Text

Westfall-Rudd, D., Veringrin, C., and Elliott-Engel, J. (eds.) (2022). *Teaching in the University: Learning from Graduate Students and Early-Career Faculty*. Blacksburg: Virginia Tech Publishing. <https://doi.org/10.21061/universityteaching> License: CC BY-NC 4.0. **(available for free download)**

Selected readings will be incorporated into class discussions.

Assignments and Grading

A contract grading strategy will be used for the course (attached). The standard 10-point grading scale will be used (90-100 = A, etc.). Minus or plus grades will not be assigned.

Attendance and Make-Up Work

Requirements for class attendance and make-up exams, assignments and other work are consistent with university policies that can be found at: <https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/>.

Online Course Evaluation Process

Student assessment of instruction is an important part of efforts to improve teaching and learning. At the end of the semester, students are expected to provide feedback on the quality of instruction in this

course using a standard set of university and college criteria. Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at: <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at: <https://gatorevals.aa.ufl.edu/public-results/>.

Academic Honesty

As a student at the University of Florida, you have committed yourself to uphold the Honor Code, which includes the following pledge: "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity." You are expected to exhibit behavior consistent with this commitment to the UF academic community, and on all work submitted for credit at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment."

It is assumed that you will complete all work independently in each course unless the instructor provides explicit permission for you to collaborate on course tasks (e.g. assignments, papers, quizzes, exams). Furthermore, as part of your obligation to uphold the Honor Code, you should report any condition that facilitates academic misconduct to appropriate personnel. It is your individual responsibility to know and comply with all university policies and procedures regarding academic integrity and the Student Honor Code. Violations of the Honor Code at the University of Florida will not be tolerated. Violations will be reported to the Dean of Students Office for consideration of disciplinary action. For more information regarding the Student Honor Code, please see: <http://www.dso.ufl.edu/sccr/process/student-conduct-honor-code>.

Software Use:

All faculty, staff and students of the university are required and expected to obey the laws and legal agreements governing software use. Failure to do so can lead to monetary damages and/or criminal penalties for the individual violator. Because such violations are also against university policies and rules, disciplinary action will be taken as appropriate.

Services for Students with Disabilities

The Disability Resource Center coordinates the needed accommodations of students with disabilities. This includes registering disabilities, recommending academic accommodations within the classroom, accessing special adaptive computer equipment, providing interpretation services and mediating faculty-student disability related issues. Students requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the Instructor when requesting accommodation

0001 Reid Hall, 352-392-8565, <https://disability.ufl.edu/>

Campus Helping Resources

Students experiencing crises or personal problems that interfere with their general well-being are encouraged to utilize the university's counseling resources. The Counseling & Wellness Center provides confidential counseling services at no cost for currently enrolled students. Resources are available on campus for students having personal problems or lacking clear career or academic goals, which interfere with their academic performance.

University Counseling & Wellness Center, 3190 Radio Road, 352-392-1575, www.counseling.ufl.edu
U Matter We Care, www.umatter.ufl.edu/
Career Connections Center, First Floor JWRU, 392-1601, <https://career.ufl.edu/>.

Student Complaints:

Residential Course: <https://sccr.dso.ufl.edu/policies/student-honor-code-student-conduct-code>.

Online Course: <http://www.distance.ufl.edu/student-complaint-process>

Course Calendar

(Adjustments may be made based on guest speaker availability and student topic preferences)

<u>Session</u>	<u>Topic</u>
August 29	Course Overview Preliminary Discussion of Course Topics and the Faculty Role
September 5	HOLIDAY – NO CLASS
September 12	Seeking Faculty Positions Applying, Interviewing, and Negotiating
September 18	Seeking Faculty Positions Applying, Interviewing, and Negotiating
September 26	Planning for Tenure and Promotion Documenting Performance and Productivity
October 3	Planning for Tenure and Promotion
October 10	Planning, Delivering, and Evaluating Stakeholder (Extension) Programs
October 17	Maintaining Work/Life Harmony and General Well-being Managing Time and Priorities
October 24	Planning, Conducting, and Disseminating Research Conducting Long-term Research Programs Collaborating in Research
October 31	Planning, Conducting, and Disseminating Research Supervising GAs Connecting Research to Practice/Engaging with Stakeholders
November 7	Developing and Revising Courses and Curricula
November 14	Securing and Managing Grants
November 21	Online PD – NO CLASS MEETING – Complete any two sessions at https://learn-and-grow.hr.ufl.edu/keep-growing/
November 28	Advising and Mentoring Undergraduate and Graduate Students
December 5	Advancing My Department and Profession Engaging in University Service Final Thoughts and Questions