Engagement Information

Date:		**Time:**	
Location:			
School Check in Procedure:			
Parking Instructions:			
Contact Numbers:	School ( ) _____ - _____ Teacher ( ) _____ - _____		
Number of Students:			
Length of Time with Students:			

Room Setup	**Objectives/Key Points**
	_____ _____ _____ _____ _____ _____ _____ _____